



Steel Exchange India Limited – Members KYC Updation

Dear Shareholder(s),

Sub: Mandatory Updation of PAN and Bank Account details & e-mail id & Contact details:

The Securities and Exchange Board of India (SEBI) vide its circular no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018 has issued guidelines for Strengthening and raising Industry standards for Registrar and Share Transfer Agents (RTA), Issuer Companies and Banker to an Issue. Further, one of the directions of the said circular requires the Company to take special efforts towards Updation of PAN and bank account details along with e-mail id and contact details of all those shareholders of the Company holding shares in physical form who have not updated their details earlier.

As per the records of the Company, we note that you have not updated your PAN and bank account along with e-mail id and contact details with the Company.

In view of the above and in compliance of the said SEBI circular, we request you to update your PAN and bank account details along with e-mail id and contact details by filling the attached form and submitting the same along with a self attested copy of your PAN Card, and original cancelled cheque leaf showing name of account holder (if name is not printed, self attested copy of first page of the bank passbook) within 21 days from the date of receipt of this letter to us to our Share Transfer Agent M/s Venture Capital and Corporate Investments Private Limited, 12-10-167, Bharat Nagar, Hyderabad – 500 018, TelNo.04023818475/76, (or) send the scan copies of the same to email id : info@vccilindia.com or cs@seil.co.in

Further, as per SEBI (LODR) Regulations, 2018 No. SEBI/LAD-NRO/GN/2018/24 dated 08.06.2018 and BSE circular no. LIST/COMP/15/2018-19 dated 05.07.2018 request for effecting transfer of shares in physical form shall not be processed after 5th December 2018 unless the shares are held in dematerialized form with a depository. Hence, it would be in your interest, to take necessary steps to dematerialize your shares through your Depository Participant and hold them in Electronic Form.

Kindly quote your Folio No. in all your correspondence (Attached draft letter in which information is to be sent for updating of your PAN and Bank Account details along with e-mail id and contact details)

Thanking you,
Yours faithfully,
For Steel Exchange India Limited,

Sd/-
B Satish Kumar
Managing Director





KYC UPDATION FORM

To
Venture Capital and Corporate Investments Private Limited
Unit: Steel Exchange India Limited
12/10/167, Bharat Nagar,
Hyderabad – 500 018

Date: _____

Dear Sir,

In terms of SEBI Circular dated 20/04/2018 and rules made their under, I wish to inform you that update my details given below in your records and I enclosed herewith self-attested copy of my PAN Card and original cancelled cheque leaf/Bank Passbook or Bank statement attested by Bank.

General Information:

Table with fields: Folio No., Name of the Sole / First Holder:, PAN No., Aadhaar Number, Father's Name, Address 1, Address 2, Address 3, Address 4, Pin Code, Mobile No, Email Id, Bank Account no., Bank Name, Branch Address, IFSC Code, MICR Code, 2nd Holder Name, PAN No., 3rd Holder Name, PAN No.

I/We hereby state that the above mentioned details are true and correct.

Sole/ First Holder Name: _____ Signature: _____

2nd Holder Name: _____ Signature: _____

3rd Holder Name: _____ Signature: _____

- Note: 1. if any change in your details already submitted to us, kindly fill the changes in the form along with supporting documents.
2. Your details have already submitted to us we have marked as registered in the respective column, the other details to be submitted to us along with supporting documents.
3. For residents of Sikkim provide self attested copy of Aadhaar Card/Passport instead of PAN Card.

