

### **PROCEDURE TO CLAIM YOUR UNCLAIMED SHARES**

In case, any allottee/shareholder, who has not claimed their respective shares, may approach the Share Transfer Agent (STA)/Company for claiming their shares concerned.

The Company shall after proper verification of the Identity of the allottee either credit the respective shares to the demat account of the allottee from the Unclaimed Suspense Account, to the extent of the allottees entitlement or deliver the physical certificate after re-materializing the same as opted for by the allottee.

Allottee(s), shall submit:

- i) Self-attested copies of Demat A/c. with DP ID, Client ID, along with joint names if any;
- ii) Self-attested PAN Card and Aadhar Card;
- iii) Original GSAL Share Certificates or details viz., Folio No., Names of the shareholders etc.,
- iv) ISR 1, ISR 2 duly attested by your banker, & ISR 4;
- v) A request letter duly signed by the Allottee(s)/Shareholder(s) to STA/Company whose addresses are mentioned below.

For further information/clarifications, with respect to unclaimed shares held in physical form, please contact either our Share Transfer Agent, M/s Venture Capital and Corporate Investments Pvt. Ltd., "AURUM", Door No.4-50/P-II/57/4F & 5F, Plot no.57, 4th & 5th floors, Jayabheri Enclave, Phase – II, Gachibowli, Hyderabad, Telangana – 500018, Email id: [info@vccilindia.com](mailto:info@vccilindia.com) / [investor.relations@vccipl.com](mailto:investor.relations@vccipl.com) or alternatively you may also contact the Company directly to Steel Exchange India Limited, 1-65/K/60, Plot No.60, 1st Floor, Abhi's Hiranya, Kavuri Hills, Hyderabad, Telangana – 500081 through Post or Email at [cs@seil.co.in](mailto:cs@seil.co.in).

Shareholders are requested to furnish/update your contact details i.e. present Address/Contact Nos. and Email ID etc. to receive communications promptly by electronic means from the Company.

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